New Proposal Start-Up Sheet

1. Grant of contract?

2. Receipt due date: ________________

3. Sponsor: __________________________________________________

4. Announcement: yes  no
   If “yes” what is the number/website? ___________________________

5. Name, title and credentials of PI: _______________________________

6. Key personnel:

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
<th>Dept/School/Place</th>
<th>Contact</th>
<th>%</th>
<th>Years involved</th>
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7. Full title: ________________________________________________________

8. Short title: ________________________________________________________

9. Number of years: _________________

10. $ amount limit/goal: _________________

11. Resubmission, renewal, other? ___________________________

12. Competitive or non-competitive?

13. Subcontract: yes no
   If “yes” specify name of institution and key personnel:
   ______________________________________________________
   ______________________________________________________
   ______________________________________________________

   Subcontract F&A rate: ________________________________

14. Contact name for subcontract: _____________________________________

15. $ amount to allocate to subcontract: _________________________________

16. Animals: yes no
   Approval: yes no pending

17. Human subjects: yes no
   Approval: yes no pending

18. On campus: yes no

19. F&A rate if known: ____________________

20. Consultants: yes no

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<tr>
<th>Name</th>
<th>Rate</th>
<th>Frequency</th>
<th>Travel: Y/N</th>
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18. TA/RA: yes no
   tuition: yes no

21. Services:
22. Equipment:

23. Travel:

24. Supplies:

22. Appendices: yes  no

23. Letters of Support: yes  no
   From names: ____________________________________________
   ______________________________________________
   ______________________________________________
   ______________________________________________

25. Submission type: electronic forms / paper / via email

25. Other:

26. Timeline:
   Submit by: ____________________
   Send to OSP by: _________________
   Start signature process no later than: _________________
   Have budget ready by: ____________________