**Expectations of Students (to be included as part of the IPPE/APPE orientation)**

1. **Professionalism:**
2. Appearance and dress code

* Appearance is that of a pharmacy professional (dress, hygiene)
* Dress code: Professional attire only with lab coat and name tag

1. Attitude

* Attitude is that of a pharmacy professional (positive attitude, respectful and takes initiative)

1. Behavior/Conduct

* Behavior is that of a pharmacy professional (arrive on time, responsible)
* Appropriate conduct when referring to and working with patients
* Appropriate conduct when referring to and working with other health care professionals
* Adheres to all pharmacy rules, regulations, and laws
* Seek to apply new/learned knowledge and skills
* Seek to clarify if instructions/assignments are unclear
* Seek to complete and exceed given objectives

1. Use of computers, phones and other electronics

* Use of personal/work computers strictly for work/rotation related purposes only with approval and guidance of the preceptor
* Use of personal phones and electronics under guidelines set by the preceptor

1. Punctuality/Attendance

* Be on time and adhere to daily and rotation schedules developed by the preceptor

NOTE: Be ready to learn by coming early rather than a few minutes late

* Holiday/Sick/Time off: Discuss holiday schedule and procedure for absences due to sickness/excused leave (e.g. appointments, meetings, etc…)

1. Confidentiality

* Maintain strict confidentiality at all times (Patient information is not to be discussed outside of learning environment)

1. **Self Assessment and Evaluations**

* Understand and self-monitor progress toward accomplishing required competencies; Communicate with preceptor about your progress
* Complete site and preceptor evaluation forms at the end of the experience