

# SOP CURRICULUM COMMITTEE

## September 2021 Meeting

- Date: September 16, 2021
- Time: 15:00 to 17:00
- Venue: Virtual by Zoom  
<https://washington.zoom.us/j/98458975607>  
Meeting ID: 984 5897 5607

Dial by your location

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Committee Member	Voting member	In attendance
Ryan Hansen (Co-chair)	*	X
Libin Xu (Co-chair)	*	X
Kelly Lee – Medicinal Chemistry	*	X
Jennifer Danielson	*	X
Shelly Gray	*	X
Jenny Bacci	*	X
Brian Werth	*	X
Yvonne Lin	*	X
Curtis Jefferson	(*)	X
TBA – Class of 2025 student	(*)	
TBA – Class of 2025 student	*	
Brandon Carron - Class of 2022 student	*	
Daniel Chukri - Class of 2022 student	(*)	
Jessica Anderson – Class of 2023 student	(*)	X
Amanda Fairbanks – Class of 2023 student	*	
Karissa Xu – Class of 2024 student	*	X
Phoenix Chen – Class of 2024 student	(*)	
Patricia Hedtke		X
Peggy Odegard		X
Stephanie Friedman		X

Others in attendance: Diane Romero, Caitlin Blomquist, Andrew Brusletten, Heidi Hannah

Meeting called to order at 3:04 pm.

## Meeting Agenda

1. Approval of minutes from June 2021 Meeting [Action requested] (Libin/Ryan)  
Jen Danielson motioned to approve the June minutes and Brian Werth seconded the motion. **The motion was approved.**
  
2. Professional Elective Vote (Jen D/Caitlin)  
CONJ 515:  
<https://sdb.admin.uw.edu/timeschd/uwnetid/sln.asp?QTRYR=WIN+2021&SLN=12709>  
FAMED 516:  
<https://sdb.admin.uw.edu/timeschd/uwnetid/sln.asp?QTRYR=AUT+2021&SLN=15398>  
- These two courses are part of a series of courses that can be taken towards a certificate and would be good to add to our professional elective list.  
<https://depts.washington.edu/ahec/wwami-ahec-scholars-program/>  
- Jen Danielson motioned to approve CONJ 515 and FAMED 516 as professional electives. Yvonne Lin seconded the motion. **The motion was approved.**
  
- MED 569 -  
<https://sdb.admin.uw.edu/timeschd/uwnetid/sln.asp?QTRYR=AUT+2021&SLN=18252>  
- A PharmD student sent this course to us and recommended that it would be a good professional elective for our students.  
- Jenny Bacci motioned to approve MED 569 as a professional elective. Kelly Lee seconded the motion. **The motion was approved.**
  
3. UCONJ 646 – Change from In-Person to Permanently Remote (Libin)  
<https://uw.kuali.co/cm/#/courses/view/610d7ae3bae14af2e2911a2e>  
- Yvonne Lin motioned to approve this course change. Jennifer Danielson seconded the motion. **The motion was approved.**
  
4. PHARM 588 – Change from WIN to SPR quarter (Peggy)  
<https://uw.kuali.co/cm/#/courses/view/d2edc28d-65d2-4c57-b36f-dc5359b3fa48>  
- **Diane** will update the quarter listed to SPR in Kuali.
  
5. MEDCH 527 – Change in credit # (Libin)  
<https://uw.kuali.co/cm/#/courses/view/613267c2f811d86bc471c7c7>  
- This course used to be offered every other year for 3 credits but will now be offered every year for 2 credits with reduced content.  
- Kelly Lee motioned to approve this course change. Brian Werth seconded the motion. **The motion was approved.**
  
6. New Course – PCEUT 201 (Yvonne)  
<https://uw.kuali.co/cm/#/courses/view/611c324c55df5adaf56f662b>  
- Course to introduce undergraduate health science majors and non-science major students to drug development from discovery to drug approval.  
- Kelly Lee motioned to approve this new course. Shelly Gray seconded the motion. **The motion was approved.**
  
7. Assessment Update:  
- ACCP Toolkit Mapping Summary Curtis
  - o **Diane** will share updated ACCP Toolkit Mapping Summary with the CC members.

- Curriculum Monitoring Plan (Shelly)
  - Determine series leads (The series lead can help make sure that new faculty are covering necessary topics and know of this process).
  - **Series names:** Clinical & Population Therapeutics, Chemical & Molecular Pharmacology, Pharmacy Systems & Quality, Pharmacist Provider Series, Fundamentals
  - **Peggy** will email the Curriculum Committee the list of original co-chairs of the Curricular Innovation Committee.
  - **Libin and Ryan** will discuss this topic with the department chairs who can help choose series leads.
  - How long will the role last?
    - Maybe a 2–3-year term that rotates.
    - Maybe twice a year the series leads can sit it on a Curriculum Committee meeting to check in on the process.
    - Discuss during Curricular Summit Meeting?
    - Series leads can schedule an annual meeting with each department to discuss changes in further detail and ask what changes are being made to curricula during the pre-quarter meetings.
  
- 8. Discussion of virtual/in-person CC Meetings and Instruction for 2021-2022 (Libin/Ryan)
  - We have H-371 reserved for 2021-2022 Curriculum Committee meetings if anyone wants to attend zoom meetings from that space. We will continue to host the meeting over Zoom as well through Autumn Quarter at least.
  - UW Guidance for Students - <https://www.washington.edu/cssc/>
  - **Diane** will share UW Face Mask Guidance to CC members.
  
- 9. Syllabus Template Updates (attached) (Andrew)
  - Student Conduct: Andrew Brusletten and Dave Veenstra will continue to handle cases of student conduct for Autumn 2021 quarter. They are working with UW Student Conduct Office to make sure that they are following standard policy.
  - **Libin, Ryan, and Andrew** will add an “Expectations” section and make other small tweaks to the language.
  - **Diane** will add the final version of the Syllabus Template to the SOP Intranet (under Documents & Forms/Curriculum Committee) and add the date it was last updated to the template.

**The meeting adjourned at 5:01 pm.**