**Faculty Meeting Agenda**

**Department of Medicinal Chemistry**

**Thursday, September 14, 2021 | 3:30 – 5:00 pm**

1. New Admin Assistant, Scott
2. Confirmation of teaching duties

 Cume exams, MNM: Course Masters: Abhi, Mike, Rheem

 Questions: Fall-Kelly, Allan; Winter- Mike, Rheem; Spring -Gaurav, Bill

 Shared instruments: New Autoclave in F-wing

 Peer teaching Evals:

 Lecturer Evaluators

 Rettie Atkins, Xu

 Xu Totah, Nath

 Totah Bhardwaj, Lee

 Lee Guttman, Rettie

 Guttman Atkins, Nath

 Bhardwaj Xu, Rettie

 Nath Lee, Guttman

 Atkins Rettie, Bhardwaj

1. Grad student annual progress reports
2. Teaching/Instruction updates for hybrid instruction
3. Faculty Search
4. CAB
5. Vaccine verification
6. F-wing
7. PharmD Welcome to the Profession, Friday 9/24. 2 pm Kane Hall
8. Mock ACPE site visit week of February 7
9. Grant submissions planned